

2 February 1981

MEMORANDUM FOR: [REDACTED]

STAT

Personnel Officer, O/DCI

FROM : Roberta Knapp
Acting Chief, History Staff

SUBJECT : Presidential Hiring Freeze

1. The History Staff is currently operating with three people--a Deputy Chief, an intelligence assistant, and a secretary [REDACTED]

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2. The most critical vacancy is that of Chief, History Staff. Recruiting is well advanced to secure an academic historian to fill this post and to proceed with planning and implementing a new historical program for the Agency. A freeze through FY 1981 would delay or force a reorientation of current plans to step up the writing of CIA history. No projects now in process would have to be cancelled.

3. Failure to fill the other vacancies would not seriously affect the History Staff's current operations but would cause hardships if its program expands as planned.

4. No personnel losses are anticipated through the rest of FY 1981.

[REDACTED] STAT

Roberta Knapp
Acting Chief,
CIA History Staff
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① Evans

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